

URGENT

**DIRECTORATE OF LEGAL METROLOGY  
FOOD SUPPLIES AND CONSUMER WELFARE DEPARTMENT  
GOVT. OF ODISHA, KHANDAGIRI, BHUBANESWAR**

\*\*\*\*\*

No. DLM-ACCT-MISC-0005-2020- 2222<sup>(30)</sup> /DLM, Dated. 03-09-2020

To

All Assistant Controllers, Legal Metrology.

Sub: Submission of Monthly returns by Manufacturers & Dealers and details of traders/purchasers therein .

Sir,

You are informed that the Manufacturers & Dealers of Legal Metrology maintaining their monthly return in Form No.LM4 and LD4, are now required to keep all detailed data of traders/purchasers in the remark column no.13 of LM4 and Col.14 of LD4. The details of the purchasers/traders like name and address, contact numbers and e-mail Id, if available, purpose the purchasing weights and measures indicating the name of their trade/ business, in case the purchase is made as an additional weights measure to the existing one, this should also be mentioned. The Manufacturer/ dealer are required to submit the detailed data of purchaser and traders in a separate sheet attached to the monthly return. They should also be instructed to write a caption in their printed bills for the support of purchase that " **You are requested to register your names as user of Weights and Measures in the DLM portal**" visiting <https://dlm.pdsodisha.gov.in> unflinchingly.

You are directed to ensure that the above instruction is served in the form of letter from the ACLM Office to all Manufactures/ Dealers and serve a copy to this office as a token of service.

This may be treated as most urgent.

Yours faithfully

ok  
Controller, Legal Metrology

Memo No. 2223 Date. 03-09-2020

Copy forwarded to all the SILMs/ILMs for information and necessary action.

ok  
Controller, Legal Metrology

SN	Date of Sale	Items of Weights & Measures	Name of purchaser	Address	Contact No.	E-mail ID	Purpose of purchase /Category of Trade or business.